

FERRING ROADS SCHEME ASSOCIATION

Minutes of the Executive Committee Meeting held on Wednesday 26th February 2025



1. **MEMBERS PRESENT:** Jackie Ring (Chairman) Clive Butcher (Roads Liaison)
David Champ (IT & Website) Shirley Ellerbeck (Publicity)
Graham Groom (Roads) Sue Samuels (Treasurer)
Simon Thompson (Gardens) Pauline Edwards (Secretary)

2. APOLOGIES:

Nikki Hall offered her apologies in not being able to attend the meeting.

3. CHAIRMAN'S WELCOME:

All were welcomed to the meeting, with no changes required to agenda.

4. MINUTES OF PREVIOUS MEETING:

The minutes of the January 2025 meeting were approved as a true and accurate record. The Chairman signed and dated them accordingly.

5. REPORTS

Treasurer

Total funds in hand stood at £230,000. To date £2200 had been received for 2023/24 arrears along with £800 for fees paid by solicitors to complete sales of properties. It is expected that a prominent level of expenditure will take place in Spring 2025, to complete the 2025 programme of planned drainage works.

Roads Sub-Committee

Completed Action Point: Costs/repairs for drainage work – now in hand for consultation with consultant engineer.
Annual road sweep planned for 11th to 13th March 2025

Drainage

Quotes from contractors to undertake drainage/gullies schedule of works is in hand to be appraised by appointed consultant engineer. Subject to his approval, the committee agreed to proceed with all works shown on schedule, start date to be advised further. Database and website regarding these works will be updated accordingly, once completion reports have been received from contractors.

Action Point: Confirmation of dates for start of work on drainage repairs.

Road Repairs

Clive Butcher will be on hand to answer any queries with regards to annual road sweep task. Consultant engineer will be asked to provide brief for a tender document regarding small works required on roads. Under his guidance, similar works can be grouped together to obtain best possible prices for work required.

**Action Point: Tender document to be produced for schedule of road repairs required in 2025.
Road sweep dates to be published on website and FRSA Facebook page.**

Gardens

Simon Thompson was pleased to report that the Clover/Barbary Lane site is much improved after tree/shrub cutting back. He worked alongside contracted gardener, pruning back the arch of roses at Ocean Parade site. Signs are currently being amended with correct wording, soon to be out back on relevant sites.

**Action Point: Conclude form of agreement for Ocean Parade garden site.
Complete change to FRSA signage on garden sites.
Planting for centre section of Clover/Barbary Lane**

Publicity

Completed Action Point: 2025 AGM publicity.

Next article is scheduled for April 2025 edition of All About Ferring: draft to be submitted to committee for comment. Shirley Ellerbeck to continue conversation with Ferring Hall committee with regards to key access to Village Hall Car Park noticeboards.

Action Point: Draft for April 2025 issue of All About Ferring to be sent to committee.

IT & Website

Home page of website now rewritten. 2025 AGM material also posted onto website. Archiving of historic material currently in progress.

Road Wardens

Completed Action Point: Hand delivery of approximately six hundred invoices for 2025 fees

Via email communication to secretary, Nikki Hall wanted to express her thanks to all road wardens for their recent delivery work. To date five additional road wardens have been recruited.

6. DEALING WITH ABUSIVE/INTIMIDATING BEHAVIOUR FROM FRSA RESIDENTS

Since last meeting, a further two options had been submitted to committee to consider for policy of dealing with such behaviour. It was agreed that the comprehensive policy and procedure document from Chairman would be adopted; to be published and used when and where required by all committee.

Action Point: Secretary to make minor editorial changes to policy document and send out to committee.

7. REVIEW OF CONSTITUTION DOCUMENT.

Committee had been asked to review the constitution document, in place since September 2021. Various amendments were raised and discussed, with the intention to review again at next meeting. It should be noted that to formalise any changes to this document a Special General Meeting would need to be held – as outlined in clause 12.1.

Action Point: Secretary to make editorial changes to constitution document and send out to committee for further review at next meeting.

8. CHAIRMAN AOB

Chairman:

Chairman had again been contacted by scheme members with regards to FRSA policy or intended action on implementation of a 20mph speed limit. It should be noted that all referrals need to be directed to Ferring Parish Council as management of road laws is not in the FRSA remit. Therefore, any changes to speed limit would need to be for whole village and necessitate a TRO. Historically, on last review of this matter by FPC in Autumn 2023, there was not sufficient evidence to support such action.

Committee:

Simon Thompson will not be able to attend Parish Environmental Meeting due to other commitments.

Action Point: JR Chairman report to be produced for AGM, following receipt of three other Committee members other reports

10. DATE OF NEXT MEETING

Provisional dates set as 23rd April or 7th May 2025.